

# **Cabell County Public Library**

## **Regular Board Meeting**

**April 19, 2023**

The meeting was called to order by the Vice President, Wendy Thomas, in the Conference Room at the Main Library at 4:00 p.m. Board members in attendance were Charles Bagley, Wendy Thomas, and David Amsbary (via phone). Friends of the Library President, Jim Casto, was also present. Staff member Kista Black and Breana Bowen, Director, also attended. Alyssa Bond was absent.

Marsha Moses moved and Charles Bagley seconded the motion to approve the minutes of the March 15, 2023 regular meeting as well as the minutes of the emergency meeting on April 6, 2023. Both voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to approve the following warrants from the regular account at Huntington Banks for March checks numbered 59069 through 59175 totaling \$274,308.67, Payroll Tax of \$62,816.78, and other ACH disbursements of \$1,945.86, and from the payroll account checks numbered 35829 through 35836 and vouchers numbered 49109 through 49378 for direct deposits with the transfer totaling \$195,136.89. There were no checks written from the construction account. The total amount of disbursements was \$534,765.59. Voted and passed.

Breana Bowen wanted the board to know that Spring Fling went well. She also wanted the board to know that Summer Reading Kickoff will take place on Monday, June 12<sup>th</sup>.

Wendy Thomas wanted to let Breana know that there might be a children's author visiting the area in August and might be interested in providing a library program.

The board decided to put the old Barboursville Library back on the market after the previous contract fell through.

Charles Bagley moved and Marsha Moses seconded the motion to accept the electrical bid for the Gallaher Library from Dixon Electric in the amount of \$158,200.00. Voted and passed.

Marsha Moses moved and Charles Bagley seconded the motion to approve the HVAC Bid with Nitro Electric in the amount of \$68,400. Voted and passed.

Marsha Moses moved and Charles Bagley seconded the motion to approve a contract with TKE Elevators for the continuation of services for the upkeep and maintenance of the Barboursville Library elevators. Voted and passed.

Marsha Moses moved and Charles Bagley seconded the motion to enter executive session to discuss personnel matters. Voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to come out of executive session. Voted and passed. No action was taken during executive session.

There was no other business and the meeting adjourned.

The next scheduled meeting will take place on Wednesday, May 17<sup>th</sup> at the Cabell County Public Library.

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Breana Bowen, Secretary

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David Amsbary, President