

Cabell County Public Library

Regular Board Meeting

July 14, 2023

The meeting was called to order by the President, Wendy Thomas, in the meeting room at the Main Library at 4:00 p.m. Board members in attendance were Charles Bagley, Wendy Thomas, and Marsha Moses. David Amsbary and Alyssa Bond were absent. Friends of the Library President, Jim Casto, was also present. Staff member Kista Black and Breana Bowen, Director, also attended.

Charles Bagley moved and Marsha Moses seconded the motion to approve the minutes of the June 21, 2023 regular meeting. Both voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to approve the following warrants from the regular account at Huntington Banks for checks numbered 59370 through 59497 and ACH voucher 17 totaling \$318,634.35, Payroll Tax of \$65,526.10, and other ACH disbursements of \$4,147.28, and from the payroll account checks numbered 35856 through 35870 and vouchers numbered 49904 through 50169 for direct deposits with the transfer totaling \$203,634.62. There were no checks written from the construction account. The total amount of disbursements was \$592,469.37. Voted and passed.

In addition to the Director's Report:

- Breana informed the board of a possible termite or fire ant problem outside of the Barboursville Library.
- The Milton House is now empty. It will need to be cleaned and painted before it goes out to rent.
- Breana and Sean have started working on Bibliostats (state statistical reports).
- Summer Reading is going well. Breana is very proud of all libraries and all staff for their excellent programs they have offered.
- Circulation numbers look good.
- The audit committee will need to meet in August once all the bids are in.
- Breana hopes for the Gallaher electrical project to begin soon. Dixon is waiting for parts to come in before they begin the job.
- Jim Casto noted that the Friends of the Library might be able to help pay for some of the Gallaher carpet project.

Charles Bagley moved and Marsha Moses seconded the motion to transfer \$350,000 from the general fund (noted on the June income statement 721-1000) to a Raymond James Capital Improvements account in hopes of gaining interest. Voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to approve the Board slate as presented: Wendy Thomas as President, Charles Bagley as Vice President, Marsha Moses as Treasurer, and Breana Bowen as Secretary. Voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to close the day after Thanksgiving moving forward. Voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to close December 22nd-26th for Christmas, and December 30th- January 2nd for New Years. Voted and passed.

The board did not go into Executive Session. Breana noted that Dennis Taylor will be in touch with any updates relating to the Board of Education.

There was no other business and the meeting adjourned.

The next scheduled meeting will be on Wednesday, September 20th at 4:00PM at the Cabell County Public Library.

Breana Bowen, Secretary

Wendy Thomas, President