

**CABELL COUNTY PUBLIC LIBRARY**  
**Regular Board Meeting**  
**May 19, 2020**

The meeting was called to order by the President, Charles Bagley, in the Conference Room at the Main Library at 4:02 p.m. Board members present were Jeanette Rowsey, Wendy Thomas, David Amsbary, and Betty Barrett (virtually). Judy Rule, Director; Kristy Browning, Business Manager; and Robert Davis, Automation Manager also attended.

David Amsbary moved and Jeanette Rowsey seconded the motion to approve the minutes of the April 21, 2020 meeting as presented. Voted and passed.

Wendy Thomas moved and Betty Barrett seconded the motion to approve the following warrants from the regular account at Huntington Banks for April: checks numbered 55072 through 55134 totaling \$222,852.10; Smart Tax of \$56,280.98; and other direct deposits of state taxes, child support, and other ACH disbursements of \$29,127.93, and from the payroll account checks numbered 35355 through 35365 and vouchers numbered 38593 through 38869 for direct deposits with the transfer totaling \$196,409.73 for a total expenditure of \$518,152.17 from the regular account. There were two checks written numbered 1287 and 1288 from the construction account totaling \$79,500.00. The total amount of checks written was \$584,170.74. Voted and passed.

Reports included the following:

- Cancellations of normal programs include Battle of the Books and the Princess Tea Party because the attendance for those two events is well over 100 persons.
- The Friends of the Library June book sale has been cancelled.
- The “soft” opening went well. Most of the people who came to the library were very appreciative of being able to borrow materials.
- In preparation of opening, the Reference staff wanted to hang a large sheet of plastic over the Reference desk with hole cut in it so the staff could be approached. Judy Rule would not allow this because they have been provided a smaller plexiglass shield. Some of the staff were not happy about this decision.

Judy Rule reported that Dennis Taylor had called Mr. Bailey about the listing of assets for Audre Kaye’s estate. Judy Rule called the County Clerk’s office to check with them about the status of the will and they said they would check with Mr. Bailey. The situation will continue to be monitored. There was no change in the status of the loan or the construction contract.

Judy Rule also reported she had tried to call Marilyn McCray’s niece but had not been able to reach her.

A list of guidelines for the Library to be opened to the public was distributed. The Board agreed that these were appropriate. The use and sanitization of bathrooms was brought to the Administration’s attention. If the Library is required to offer public restrooms, then appropriate guidelines will be drawn, but if we are not so required, the restrooms will remain closed to the public. The date for allowing the public to enter the library is June 1.

David Ambary moved and Betty Barrett seconded the motion to approve the filing of the IRS Form 990. Voted and passed.

Jeanette Rowsey moved and Betty Barrett seconded the motion to approve the following lease and contracts for fiscal year 2020-2021:

John Harris (Delbarton lease)	\$4,800.00
Mingo County Library Board	\$ 75,000.00
Williamson Library Board	\$33,200.00
Wayne County Library Board	\$100,000.00
Wayne County Bd. of Ed.	\$30,000.00
City of Kenova	\$5,000.00
Town of Ceredo	\$2,000.00
Putnam County Library Board	\$540,000.00
Logan Area Library	\$75,000.00
Buffalo Creek Memorial Library	\$75,000.00
Village of Barboursville	\$8,000.00
Town of Milton	\$ 3,000.00
City of Huntington	\$46,000.00
Huntington Junior College	\$ 8,000.00
Chapmanville Public Library	\$75,000.00
Mason County Public Library	none
Lincoln County Public Library	none

Voted and passed.

Betty Barrett moved and Jeanette Rowsey seconded the motion to award the audit contract for the next three years to Ahmed Associates Ltd., CPAs of Vienna, VA in the amount of \$14,900.00 per year.

Betty Barrett moved and Jeanette Rowsey seconded the motion to approve the budget for 2020-2021 with no raises, but to review this decision when the Board has more information about the financial status of the Library due to COVID-19. Voted and passed.

There was no further business and the meeting adjourned.

  
Judy K. Rule, Secretary

\_\_\_\_\_  
Charles Bagley, President