

Cabell County Public Library

Regular Board Meeting

November 15, 2023

The meeting was called to order by the President, Wendy Thomas, in the meeting room at the Main Library at 4:02 p.m. Board members in attendance were Charles Bagley, Wendy Thomas, David Amsbary, and Marsha Moses. Alyssa Bond was absent. Friends of the Library President, Jim Casto, was also present. Staff members Michelle Kubiak, Sara Ramezani, Michael Bare, David Owens, Jacob Thomas, Amanda Ross, and Breana Bowen, Director, also attended. Longtime CCPL Trustee Betty Barrett, Library Legal Counsel Dennis Taylor, and Thomas Ramey with Solar Holler were also in attendance.

David Amsbary moved and Marsha Moses seconded the motion to approve the minutes of the October 18th meeting. Voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to approve the following warrants from the regular account at Huntington Banks for checks numbered 59776 through 59852 totaling \$228,795.60, Payroll Tax of \$54,540.15, and other ACH disbursements of \$1,511.03 and from the payroll vouchers numbered 51002 through 51261 for direct deposits with the transfer totaling \$193,458.53. There were no checks written from the construction account. The total amount of disbursements was \$478,892.67. Voted and passed.

In addition to the Director's Report:

We received our first pay application for the Gallaher electrical project in the amount of \$106,785.00. The project is moving along. We should know more about the potential of adding carpet before the electrical completion soon. Breana will meet with Ed Tucker to determine what needs to be done to complete the project.

David Amsbary moved and Marsha Moses seconded the motion to alter the Milton Lease. The new lease will be a yearly lease with \$500 rent as opposed to a month to month with the option to renew at \$600 a month in year two. Voted and passed.

Thomas Ramey with Solar Holler spoke to the board and gave updated on the potential project. Contracts will need to be signed soon to make the grant deadlines. David Amsbary moved and Marsha Moses seconded the motion to give Breana authority to negotiate contracts and sign contracts with Solar Holler. Voted and passed. Breana will meet with Thomas this week and review contracts.

Charles Bagley moved and Marsha Moses seconded the motion approve sending up to 2 staff members to the 2023 COSUGI conference in Utah if the budget allows. Voted and passed.

Breana noted that there will be a community led festival of trees fundraiser at the Barboursville Library. Proceeds will go towards the library.

The new Administrative Assistant Michael Bare was introduced to the board.

Breana reminded the Board that Legislative Breakfast is on Thursday, November 30th. Please let Michael know if you plan on attending.

Marsha Moses moved and David Amsbary seconded the motion to go into Executive Session to discuss legal matters.

No business was taken during executive session.

Marsha Moses moved and David Amsbary seconded the motion to come out of Executive Session. No votes were taken.

There was no other business and the meeting adjourned.

The next scheduled meeting will be on Wednesday, December 13th at 4:00PM at the Cabell County Public Library.

Breana Bowen, Secretary

Wendy Thomas, President