

## CABELL COUNTY PUBLIC LIBRARY

### Regular Board Meeting

December 21, 2021

The meeting was called to order by the President, David Amsbary, in the Meeting Room at the Barboursville Library at 4:05 p.m. Board members attending were Wendy Thomas, Betty Barrett, Charles Bagley, and Marsha Moses. Staff members Kristy Browning and Kista Black; and Judy Rule, Director, also attended.

Betty Barrett moved and Marsha Moses seconded the motion to approve the minutes of the November 16, 2021 regular meeting as presented. Voted and passed.

Betty Barrett moved and Marsha Moses seconded the motion to approve the following warrants from the regular account at Huntington Bank for November: checks numbered 57261 through 57401 totaling \$318,851.21, Smart Tax of \$56,187.64, and other direct deposits of state taxes, child support, and other ACH disbursements of \$10,234.06, and from the payroll account checks numbered 35649 through 35658, and vouchers numbered 44197 through 44450 for direct deposits with the transfer totaling \$189,336.10 for a total expenditure of \$574,609.01 from the regular account. There were two checks written from the construction account plus a fee in the amount of \$244,021.14. The total amount of checks written was \$818,630.15. Voted and passed.

Reports included the following:

- Judy Rule passed three books with different bindings and asked the Board for their opinion of which ones would be suitable for the History of the Library that Jim Casto is writing.
- We have received \$610.00 in memory of Swanson Roberts to be used for the Gallaher Village Library

Barboursville construction continues to move along at the present time. The building is under roof and will be able to be heated shortly. We have received a copy of the final settlement of the Audre Kaye estate and the Library should receive a check in the amount of \$163,868.18 next week. This amount will more than cover the amount needed to meet the match for the National Endowment for the Humanities. It is expected the Library will probably open sometime in late March. Judy has reached out to Crosby Kemper to see if Thursday, May 12, 2022 would be a suitable date for the dedication of the new library.

A discussion of holding the Gala in 2022 was held. It was decided to try to schedule the Gala in April with a "fallback" date in September or October. If we have to cancel because of Covid, we will have an alternate date.

Betty Barrett moved and Charles Bagley seconded the motion to proceed with the Policy for dealing with Covid 19 that will bring the library system into compliance with the new OSHA Emergency Temporary Standard on Vaccination and Testing. Voted and passed.

The new policy for the Business Office was discussed but the Board felt they had not had time to review it thoroughly and accepting the new policy and procedure was postponed until the next meeting.


Charles Bagley moved and Wendy Thomas seconded the motion to go into executive session to discuss the hiring of a new Director. Voted and passed.

Marsha Moses moved and Betty Barrett seconded the motion to come out of executive session. David Amsbary noted that no action was taken while in executive session. Voted and passed.

Betty Barrett reported that the Search Committee had interviewed four candidates for the position of Director. Two of the four were from out of town and out of state but were from small libraries and it was felt they did not have the experience necessary for this position. Two staff people were interviewed and although both did very well in the interview, Betty Barrett moved that Breana Roach Bowen be offered the position of Director of the Cabell County Public Library with David Amsbary negotiating with her the starting time and compensation. Charles Bagley seconded the motion. Voted and passed unanimously.

There was no further business and the meeting adjourned.

  
Judy K. Rule, Secretary

  
David Amsbary, President