

CABELL COUNTY PUBLIC LIBRARY
Annual Board Meeting
July 10, 2020

The meeting was called to order by the President, Charles Bagley, in meeting room 2 at the Main Library at 12:22 p.m. Board members present were David Amsbary, Jeanette Rowsey, Wendy Thomas (by telephone), and Betty Barrett. Judy Rule, Director; and Dennis Taylor, Library's Lawyer also attended.

Jeanette Rowsey moved and Wendy Thomas seconded the motion to re-elect the current officers for another one-year term. (Charles Bagley, President; David Amsbary, Vice-president; and Betty Barrett, Treasurer with Judy Rule serving as Secretary). Voted and passed.

Betty Barrett moved and David Amsbary seconded the motion to approve the minutes of the June 16, 2020 meeting as presented. Voted and passed.

Jeanette Rowsey moved and Betty Barrett seconded the motion to approve the following warrants from the regular account at Huntington Banks for June: checks numbered 55237 through 55377 totaling \$308,267.88; Smart Tax of \$60,182.09; and other direct deposits of state taxes, child support, and other ACH disbursements of \$14,158.01, and from the payroll account checks numbered 35376 through 35387 and vouchers numbered 39452 through 39736 for direct deposits with the transfer totaling \$196,337.83 for a total expenditure of \$578,945.81 from the regular account. There were no checks written from the construction account. The total amount of checks written was \$578,945.81. Voted and passed. It was noted that the check to Evan Worrell, State Delegate, was a refund for his Gala ticket since the Gala was postponed.

Reports included the following:

- The Library has had it first staff member test positive for COVID-19 from the Cox Landing Branch Library. She did not contract the virus at the library but from a family member.
- The Library has been approved for a PPP loan in the amount of a little less than \$400,000. The bank notified us that it had been approved but since there were so many applications, the paperwork is a little slow. Board members expressed approval of this loan.
- The fiscal year 2019-2020 is being closed out and Kristy Browning is trying to send all financial information to Gary Clarke with Abacus Internal Accounting who prepares our financial statements for the auditors.

Dennis Taylor discussed with the Library Board the status of the loan for the construction of the library at Barboursville. It has been decided that the Library will go through the County Building Commission to obtain the loan. Dennis Taylor, John Stump, Phoebe Randolph and Judy Rule appeared before the County Commission to ask them to give us permission to go to the building commission. They heard us but took no action. It is our understanding that they will refer the matter to the building commission at their next meeting.

The Library's grant proposal to EBSCO for solar panels was not approved. Mary Lou Pratt is working on a grant proposal for the Jerry Kline Community Impact Prize. It is due on July 15. There is another possibility for a grant from another foundation that has broadened its scope for capital projects.

Dennis Taylor said that he would be working/checking on the movement concerning Audre Kaye's estate.

Discussion was held about the Library response to the Coronavirus. Judy Rule brought up that some staff wanted to close to the public although we have not really had much difficulty with them so far. It was agreed that we would continue operating as we are. We will have Christine Anderson do a workshop to see if some of the fears and stress of dealing with the pandemic can be addressed. There was discussion of the Temporary Policy concerning travel. It was agreed that bullet point #4 should be moved up to #1. Betty Barrett moved and Jeanette Rowsey seconded the motion to approve the policy (as attached) with the modifications suggested. Voted and passed.

There was discussion about the Gala and it was agreed that the 2020 Gala should be cancelled and the Library should offer to refund ticket money. The Library will hope to hold a 2021 Gala.

Wendy Thomas moved and Jeanette Rowsey seconded the motion to approve the 2019-2020 Budget as revised. Voted and passed.

David Amsbary moved and Betty Barrett seconded the motion to move \$387,000.00 to the Construction Account from the Operating Account. Voted and passed.

It was agreed that the August meeting would be held at a time that would work with the schedule for obtaining the loan.

There was no further business and the meeting adjourned.


Judy K. Rule, Secretary


Charles Bagley, President