

CABELL COUNTY PUBLIC LIBRARY
Regular Board Meeting
October 20, 2020

The meeting was called to order by the President, Charles Bagley, in meeting room 2 at the Main Library at 4:02 p.m. Board members present were Jeanette Rowsey (by telephone), Wendy Thomas, David Amsbary and Betty Barrett. Bill Patton, President of the Friends of the Library and Judy Rule, Director, also attended.

Wendy Thomas moved and Betty Barrett seconded the motion to approve the minutes of the September 15, 2020 regular meeting as presented. Voted and passed.

Betty Barrett moved and David Amsbary seconded the motion to approve the following warrants from the regular account at Huntington Banks for September: checks numbered 55585 through 55685 totaling \$197,028.79, Smart Tax of \$55,117.35, and other direct deposits of state taxes, child support, and other ACH disbursements of \$23,088.96, and from the payroll account checks numbered 35416 through 35432 and vouchers numbered 40401 through 40671 for direct deposits with the transfer totaling \$192,877.13 for a total expenditure of \$468,112.23 from the regular account. There were no checks written from the construction account. The total amount of checks written was \$468,112.23. Voted and passed

Reports included the following:

- The circulation report shows an increase in digital use during COVID-19.
- The carpet for Guyandotte and Information and Referral is ordered and should be installed in about six weeks.
- The doors are installed at West and all that is left to do is the awning, which has been shipped but Service Glass has not received as yet.
- The stairs at the Main Library are almost finished. The walls will have to be carpeted since the material covering the steps is not as thick as the original carpet.
- Mary Lou Pratt will be retiring after 31 years at the end of the month. Two staff persons have applied for the position—David Owens and Andrew Bergquist. A decision will be made shortly on Mary Lou's replacement.
- The Cabell County Public Library was recommended to the IMLS to apply for an award by Senator Manchin. Mary Lou Pratt is working on this application.
- Rex Vanater will finish installing the plexiglass barriers at all branches tomorrow. He will then measure at the Main Library for barriers on first and second floors.

Construction has started in Barboursville. At least, site work has begun. We have received one bill from the construction company. The main expense at this point was the bond/taxes. The requisition for drawing the money down from the loan at Wesbanco was completed. The resolution added Judy Rule to the list of authorized persons to draw the funds down and was given to the Board. (see attachment) Jeanette Rowsey moved and Betty Barrett seconded the motion to approve the resolution. Voted and passed.

Discussion was held about the amount of funds needed to meet the match for the NEH grant. The Board requested that the Director supply them with this information in written form. A list of names was suggested for contacts to ask for donations for the Library. Betty

Barrett suggested the Board meet and discuss their role in the fundraising. It was agreed that the Board would meet at 3:00 p.m. before the next meeting on November 17.

It was agreed that the house at Milton should be rented with the staff being given first refusal. The suggested amount for the rent was \$500.00 with no utilities paid.

There was no further business and the meeting adjourned.


Judy K. Rule, Secretary


Charles Bagley, President